

# The MD-SERI Emergency Relief Grants for Main Street Communities.

The SERI funding will support small businesses and other economic recovery efforts in both the state- and Baltimore City-designated Main Street communities. Through this relief, more than 5,000 businesses will be eligible for support from their local Main Street program.

WMS has created an objective process for determining which applicants are eligible for a grant. The State-funded SERI grant will be administered by WMS. An impartial grant review committee will review and award need-based grants on a rolling basis until funding is exhausted.

All application information disclosed to WMS will be kept strictly confidential and not be sold or otherwise released to any entity other than requirements for complying with grant reporting for this grant.

Grants are one-time awards with no repayment due. Each business entity is eligible to receive up to \$3,000 in operational support and up to \$10,000 in Covid-related capital improvements.\* If funding remains available after the initial review process, businesses may apply for additional funding.

\*not a guaranteed amount, contingent on eligibility, need, and available grant funding

FOR MORE DETAILS ABOUT THE GRANT:

<https://waverlymainstreet.org/business-resources/seri-grant/>

\* Required

1. Email Address \*

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2. What is the best way to reach you? Write in days and times in the comment section.

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*Mark only one oval.*

Business Phone

Cell Phone

Text

Email

Facebook

Instagram

Zoom/Online Video

Other: \_\_\_\_\_

3. Comment:

\_\_\_\_\_

This online application is due: Wed,  
May 5 at 5:00 pm. If funding remains  
available, a second round will be  
opened on Wed, May 26 at 5:00 pm.

Note: Completing this form is only STEP # 1 in the application process. Applications received after the deadlines will be reviewed on a rolling basis until funds run out.

4. Business Name \*

\_\_\_\_\_

5. Corporate/LLC Name (if applicable)

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6. Tax ID \*

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7. Business Address (must have a physical location within WMS boundary to qualify) \*

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8. Business Phone \*

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9. Business Email \*

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10. Owner/Contact Person NAME \*

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11. Owner/Contact Person PHONE ( (if different than business phone). If not applicable, write NA. \*

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12. Owner/Contact Person EMAIL (if different than business email). If not applicable, write NA. \*

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13. Social Media Accounts: List Names/Handles in Comment Below \*

*Check all that apply.*

Facebook

Instagram

Twitter

Not applicable

Other:  \_\_\_\_\_

14. Comment: Social Media Names/Handles. If not applicable, write NA. \*

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15. Is Your Business in Good Standing with the State of Maryland (Required to Qualify) \*

*Mark only one oval.*

Yes

No

16. If not in good standing, explain why or when it will be rectified:

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17. Do you have a Use and Occupancy Permit?

*Mark only one oval.*

Yes

No

18. If no Use and Occupancy Permit, explain why or when it will be rectified:

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19. How old is your business? Note, your business must have been operating before 2020.

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20. Do you own or rent the business's location? \*

*Mark only one oval.*

Rent

Own

Other: \_\_\_\_\_

21. Pre-COVID: please list the number of employees (and identify if they are full-time, part-time, or temp/seasonal) \*

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22. Current: please list the number of employees (and identify if they are full-time, part-time, or temp/seasonal) \*

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23. If you had to lay off any employees due to COVID, how many?

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24. Is your business currently open? \*

*Mark only one oval.*

Yes

No

25. If open, how have the hours or capacity changed?

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26. Please list how many days/months your business had to close (if applicable)

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27. Please list how many days/months your business had to operate on a reduced capacity (if applicable)

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28. Check here if you have been closed since March 15, 2020.

*Mark only one oval.*

Yes

29. Have you received a PPP (Paycheck Protection Program) loan/grant? Note, that receiving other funding does not disqualify you from this funding source. \*

*Mark only one oval.*

Yes

No

30. Have you received any relief/grants/emergency funding? Note, that receiving other funding does not disqualify you from this funding source. \*

*Mark only one oval.*

Yes

No

31. If you have received other relief/grants, how many? Note, that receiving other funding does not disqualify you from this funding source.

Grant Amount

Applicants can apply for up to \$3,000 in rental assistance and up to \$10,000 in Covid-related capital improvements . However, please note this is NOT a guarantee the full amount will be awarded. The amount is contingent on eligibility, need, and available funding.

32. Amount you are requesting: \*

33. The following is a list of eligible expenses you can cover using this SERI grant. Expenses can be dated from March 1, 2020 to June 5, 2021 (if planning to use funding for future usage, funds must be spent and documentation must be provided to WMS before June 15, 2021. Please check all that apply. \*

Check all that apply.

- Rent/mortgage
  - Utility expenses
  - Staffing expenses
  - Paid sick leave for COVID positive employees
  - Capital purchases for COVID related equipment or systems (barriers, filters, etc)
  - Exterior enhancement such as signage and walk-up window
  - Third-party delivery fees
  - Additional expenses not covered by other relief grants (will be considered on a case by case basis)
  - Future/upcoming expenses (will be considered on a case-by-case basis)
- Other:  \_\_\_\_\_

Please note that in order to receive a check, we will need documentation or proof of expenses/losses due to COVID. Documentation must be emailed to: Grants@WaverlyMainStreet.Org. In the body of the email provide Your Business Name, Contact Email, Contact Phone Number, and the type of documentation you are providing.



34. Describe how or what documentation you will use to show expenses/losses from March 1, 2020 to June 5, 2021. Examples: bills, receipts, payroll, tax returns, canceled checks, bank statements, event/appointment schedules, etc.

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35. Any explanations, comments, or questions about the expenses?

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Terms  
of  
Grant

Please read the following terms carefully and check the boxes. Additional information is available: <https://www.bmoremainstreet.com/businesses/seri-grant>

36. I certify that the information submitted in the is application is true and correct to the best of my knowledge. I further understand that any false statements may result in denial or revocation of eligibility and/or funding. \*

*Mark only one oval.*

Yes

No

37. I certify that if selected, I will use the funds provided for the express purpose described in my application before June 15, 2021. \*

*Mark only one oval.*

Yes

No

38. I certify that at the end of the grant period, I will provide proof that grant funds were properly used. I will provide receipts, photographs, or other acceptable documentation to WMS before June 15, 2021. \*

*Mark only one oval.*

Yes

No

39. I certify that if I am unable to provide proof/receipts acceptable to WMS, I will repay grant amount I was awarded. \*

*Mark only one oval.*

Yes

No

40. All small businesses that meet the eligibility standards are eligible for funding. As baseline requirements for receiving grant funding from WMS, a business must have a permanent, physical address located within the catchment area of the Waverly Main Street; must have been in operation as a business since 2019; be in good standing with the State of Maryland; and have suffered a demonstrable loss in revenues and/or increase of costs as a result of the COVID-19 pandemic from March 1, 2020 to June 5, 2021. Please note that additional information and documentation may be required for any grant funding request including but not limited to State and Federal tax returns and State sales tax reports. I certify I am eligible and meet the requirements for receiving State of Maryland SERI grant funding. \*

*Mark only one oval.*

Yes

No

Completing this form is only STEP # 1 in the application process. WMS staff will contact you to set up a time to meet virtually or in-person for STEP #2. Thank you for completing this application. If you do not hear from WMS staff within 5 business days after your submission, please contact us directly. For more info:  
<https://www.bmoremainstreet.com/businesses/seri-grant>

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